

REGISTRATION FORM

Where did you hear about us? _____

Name of Student: _____ Age: _____ Date of Birth: _____

School Grade: _____ Name of School: _____ Home School Student? Yes No

Name of Parent or Guardian: _____

Street Address: _____ City/State/ZIP: _____

Home Phone: _____ Work Phone: _____ Email Address: _____

Mother's Cell Phone: _____ Father's Cell Phone: _____

Previous Dance Experience: _____

Please tell us anything else we should know about your child (*Allergies, medical conditions, temperament, etc.*): _____

Class Selected: _____ Day/Time: _____ Fee: \$ _____

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I have read and understand the fee policies below (*signature is required*):

REGISTRATION FEE: \$ _____

TOTAL PAID: \$ _____

REGISTRATION FEE: There is a \$30 non-refundable registration fee due and payable upon enrollment of all new and returning students, or \$45 for families with 2 or more children enrolled.

TUITION PAYMENT DUE DATES: (*See Tuition Schedule for rates.*)

Semester – Due September 1, December 1, and March 1.

Monthly – Due by the first day of the month. Payments received after the fifth day of the month will incur a \$20 late fee. Please remember to pay your tuition and other fees in a timely manner. Tuition payments must be current to hold a student's place in class. All tuition accounts and fees must be paid in full by the end of the year for your child to participate in the recital.

RECITAL & COSTUME INFORMATION:

Once a costume is ordered, it cannot be returned, or cancelled. Costume houses make costumes to order, but they are not custom fit. Occasionally, costumes may require minor alterations to better fit your child.

RECITAL FEE: All students participating in the student recital will be required to pay a recital fee. Recital fees help to cover our recital expenses (facility rental & school staff, lighting/sound technicians, etc.). The fees are \$85 for an individual student and \$100 if two or more students are enrolled.

COSTUME FEES: The average cost of a costume for children 3-10 years old is \$45-\$65. Students 10 years & up average \$65-\$75. A costume deposit of \$50, per child, per class, will be due Nov. 15, 2008. The balance of your fees

will be due in February 2009. No costume will be ordered for your child if payment has not been received by Dec. 15, 2008. A costume budget, or installment plan is available for parents who have children in multiple classes. Add up the total number of classes x \$50, and divide by 3, to get the installment rate of your costume deposit. (A combo class generally will have one costume.) Installments are due Oct. 15, Nov. 15, Dec. 15. The balance will be due in February 2009.

WITHDRAWAL: Students are responsible for tuition until PWDA receives official notification of withdrawal with two weeks notice. There will be no tuition refunds if a student withdraws from classes.

REFUNDS: Fees and tuition are non-refundable. Refunds will not be given for missed classes, holidays, or weather closings. Absences due to extenuating circumstances will be evaluated on a case by case basis. For inclement weather closings, classes may be re-scheduled, or students may make-up missed lessons by attending another age appropriate class. Make-up classes must be approved by the director and staff.

LATE FEE: A \$20 late charge will be applied to all accounts not received after the close of business on the 5th each semester/month.

RETURNED CHECK FEE: The fee for insufficient funds is \$25. If a check should be returned more than once, payment will be available on credit card or cash only basis.

CREDIT CARD INFORMATION Monthly Debit Quarterly Debit

Date: _____ Amount: _____ (*Please add .50 service fee*)

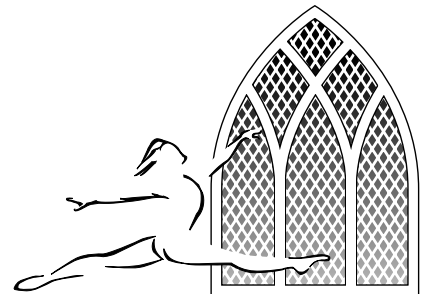
Payment is for: (Tuition - list month; dancewear, costumes, etc.) _____

VISA / MasterCard Credit Card #

Expiration Date: Month _____ Year _____ Billing Zip Code _____

Signature of cardholder: _____

*Please place payment in an envelope or fold it in half and place it in the tuition mailbox in the studio.
Mail payments to: PWDA, P.O. Box 417, Nokesville, VA 20182-0417*



**PRINCE WILLIAM
DANCE ACADEMY**